**Embry-Riddle Language Institute ELS 002**

**Instructor’s Name:**

**Office Hours:** *by appointment*

**Office Phone:** (396) 226-6174

**Office:** Tomcat 218H

**Email:** *@erau.edu*

**Semester:** Summer

**Times:** M, W: 10:30 – 11:30

T, Th: 9:45 – 11:00

**Session Dates:** May 16 – Aug. 4

**Location:** Tomcat 203

**Academic Integrity Honor Statement:** ERLI is committed to fostering a culture of intellectual honor and ethics and considers academic dishonesty a very serious offense.  Such offenses include, but are not limited to: cheating (accepting unauthorized assistance in preparing assignments), fraud (gaining unfair advantage through deceit, trickery, or falsification of records), or plagiarism (taking the ideas, writing, words, and/or work of another and representing them as one’s own without appropriate acknowledgment).  A student who cheats, commits any form of academic fraud, or plagiarizes in a class, will receive sanctions ranging from a zero (0) for the work in question to expulsion from the University.

**Safety:** If you have an emergency on campus, or see something suspicious or unsafe on campus:

**Emergency**--Call 911 and ERAU Security--386-226-7233 (SAFE)

**Non-emergency**—Call 386-226-6480

**Listening Outcomes:**

* Students should demonstrate an ability to use short-hand techniques such as abbreviations, symbols, and acronyms
* Students should demonstrate an ability to organize notes by identifying and writing down main ideas and supporting details, employing the use of key words from the lecture
* Students should demonstrate an ability to pass quizzes/tests based on notes from a lecture
* Students should demonstrate an ability to recognize topics of beginning-level listening passages.
* Students should demonstrate an ability to identify facts directly expressed in beginning-level listening passages
* Students should demonstrate an ability to identify opinions directly expressed in beginning-level listening passages
* Students should demonstrate an ability to make predictions about specific content they will hear in beginning-level listening passages. For example, using pictures to predict content.
* Students should demonstrate an ability to make inferences about specific content they hear in beginning-level listening passages

**Speaking Outcomes:**

* Students should demonstrate an ability to use beginning-academic language in the context of organized presentations that include presentation techniques , and can include technological aids
* Students should demonstrate an ability to use beginning-academic language in the context of formal classroom discussions such as found in debates, as well as informal classroom conversations
* Students should demonstrate an ability to utilize correct grammar and pronunciation in context with fewer errors than level one
* Students should demonstrate an ability to utilize idiomatic language

**Required Texts and Materials:**

* Dunkel, P. & Lin, P. (2014). *Listening and Notetaking Skills 1*. National Geographic Learning: Boston, MA
* 3-ring binder, 8½” x 11½” paper, and pen/pencil

**Class Policies**:

**Make-up/Late Work:** Attendance is very important. In American classrooms, students are expected and required to attend their classes.

When you are absent, it is your responsibility to arrive at the following class prepared for that day’s class. This means that *you* will need to e-mail your teacher or contact a classmate to find out what you need to do in order to be prepared for the next class.

If you are absent on the day that an assignment is due or the day of a quiz/test, you must discuss the situation with your teacher. Your teacher doesn’t have to allow you to turn in an assignment late or allow you to take a make-up quiz/exam. Therefore, *it is possible* that you will receive a 0 on that assignment/quiz/exam. **Your teacher’s decision is the final decision in this matter**. ☺

***ERLI Attendance Policy:***When students demonstrate a pattern of absenteeism, or are failing to show progress in their courses, they run the risk of early dismissal from the program.

**Significant Dates to Remember:** NO CLASS — May 30 (Memorial Day), July 4 (Independence Day); Final Exams – August 8 (Reading & Writing), August 9 (Listening/Speaking & Grammar)

**Grading Scale:**

**How final grade is calculated:**

1. Assignments 20%
2. Presentations (3) 30%
3. Tests (3) 30%
4. Final Exam 20%

A: 90% - 100%

B: 80% - 89%

C: 70% - 79%

D: 65% - 69% (Must repeat the course)

***Students must earn a minimum of a 70% in order to pass any ERLI course. This syllabus is tentative and subject to change.***