**Embry-Riddle Language Institute ELS005**

**Instructor’s Name:**

**Office Hours:** by appointment

**Office Phone:**

**Office:** Tomcat Annex

**Email:** @hotmail.com

**Semester:** Summer 2018

**Times:** M, W 3:30 – 4:30

T, TH 3:45 – 5:00

**Session Dates:** 5/14 – 8/2 (Final Exam: 8/7)

**Class Location:** COB 288

***Academic Integrity Honor Statement:*** ERLI is committed to fostering a culture of intellectual honor and ethics and considers academic dishonesty a very serious offense. Such offenses include, but are not limited to: cheating (accepting unauthorized assistance in preparing assignments), fraud (gaining unfair advantage through deceit, trickery, or falsification of records), or plagiarism (taking the ideas, writing, words, and/or work of another and representing them as one’s own without appropriate acknowledgment). A student who cheats, commits any form of academic fraud, or plagiarizes in a class, will receive sanctions ranging from a zero (0) for the work in question to expulsion from the University.

***Safety:*** If you have an emergency on campus, or see something suspicious or unsafe on campus:

***Emergency***--Call 911 and ERAU Security--386-226-7233 (SAFE)

***Non-emergency***—Call 386-226-6480

**Goal:** Take complete notes from advanced-level lectures on academic topics that contain all of the important/relevant info from the lecture/material.

**Student Outcomes:**

* Students should demonstrate an ability to use note-taking techniques such as the Cornell method, Mind Mapping, and /or outlining to take notes from an advanced-level listening lecture.
* Students should demonstrate an ability to use short-hand techniques such as extensive use of abbreviations, symbols, and acronyms to take notes from an advanced-level lecture.
* Students should demonstrate an ability to organize notes from an advanced-level academic lecture by identifying and writing down main ideas and supporting details, and employing the use of key words.
* Students should demonstrate an ability to pass quizzes/tests based on notes from an advanced-level academic lecture.

**Goal**: Comprehend spoken English from a variety of authentic advanced-level academic sources

**Student Outcomes**:

* Students should demonstrate an ability to comprehend advanced-level authentic academic listening discourse such as that commonly found within a university classroom.
* Students should demonstrate an ability to predict, infer, and recognize the difference between fact, estimates [statistics], and opinion within an advanced-level listening passage.

**Goal**: Communicate on an advanced level about academic topics such as business, history, science, and aviation.

**Student Outcomes**

* Students should demonstrate an ability to use advanced-level language in the context of organized presentations that include presentation techniques and technological aids.
* Students should demonstrate an ability to use advanced-level language in the context of formal classroom discussions such as found in debates, as well as informal classroom conversations.
* Students should demonstrate an ability to use advanced-level language to utilize facts, estimates [statistics], and opinions to support an argument.
* Students should demonstrate an ability utilize correct grammar and pronunciation in an advanced-level context with fewer errors than level four.
* Students should demonstrate an ability to utilize idiomatic language in advanced-level speaking activities.

**Required Texts and Materials:**

* 3-ring binder, 8½” x 11½” paper, and pen/pencil
* Stephenson, H., Lansford, L, and Dummet, P. (2017) *Keynote 4*. National Geographic Learning, Cengage Learning: Boston, MA.

**Class Policies**:

***ERLI Attendance Policy:***When students demonstrate a pattern of absenteeism, or are failing to show progress in their courses, they run the risk of early dismissal from the program.

**Make-up/Late Work:** Attendance is very important. In American classrooms, students are expected and required to attend their classes. Excessive absences are often considered a sign that a student is irresponsible and disrespectful.

When you are absent, it is your responsibility to arrive at the following class prepared for that day’s class. This means that *you* will need to e-mail your teacher or contact a classmate to find out what you need to do in order to be prepared for the next class.

If you are absent on the day that an assignment is due or the day of a quiz/test, you must discuss the situation with your teacher. Your teacher is not obligated to allow you to turn in an assignment late or allow you to take a make-up quiz/exam. Therefore, *it is possible* that you will receive a 0 on that assignment/quiz/exam. **Your teacher’s decision is the final decision in this matter**. ☺

**Significant Dates to Remember:** NO CLASS — Monday, May 28 (Memorial Day); Wednesday, July 4 (Independence Day)

**Grading Scale:**

A: 90% - 100%

B: 80% - 89%

C: 70% - 79%

D: 65% - 69% (Must repeat the course)

F: 0% - 64% (Must repeat the course)

**How final grade is calculated:**

1. Coursework (in-class and out-of-class assignments) **30%**
2. Presentations **30%**
3. Tests **30%**
4. Final exam **10%**