**Embry-Riddle Language Institute EWR 003**

**Instructor’s Name:**

**Office Hours:** *by appointment*

**Office Phone:** (396) 226-6174

**Office:** Tomcat 218H

**Email:**

**Semester:** Summer

**Times:** M, W: 10:30 – 11:30

 T, Th: 9:45 – 11:00

**Session Dates:** May 16 – Aug. 4

 (Final Exams: Aug. 8 & 9)

**Location:** HUB

**Academic Integrity Honor Statement:** ERLI is committed to fostering a culture of intellectual honor and ethics and considers academic dishonesty a very serious offense.  Such offenses include, but are not limited to: cheating (accepting unauthorized assistance in preparing assignments), fraud (gaining unfair advantage through deceit, trickery, or falsification of records), or plagiarism (taking the ideas, writing, words, and/or work of another and representing them as one’s own without appropriate acknowledgment).  A student who cheats, commits any form of academic fraud, or plagiarizes in a class, will receive sanctions ranging from a zero (0) for the work in question to expulsion from the University.

**Safety:** If you have an emergency on campus, or see something suspicious or unsafe on campus:

**Emergency**--Call 911 and ERAU Security--386-226-7233 (SAFE)

**Non-emergency**—Call 386-226-6480

* **Outcomes:**
* Students should demonstrate an ability to organize a paragraph to include an topic sentence, supporting details and concluding sentence along with appropriate transitions
* Students should demonstrate an ability to write in a variety of paragraph and essay formats as narrative, persuasive, cause & effect, and comparison/contrast, and descriptive
* Students should demonstrate an ability to brainstorm and outline an essay
* Students should demonstrate an ability to organize a multi-paragraph essay that includes an introduction with a thesis, body and conclusion along with appropriate transitions
* Students should demonstrate an ability to employ supporting details such as relevant examples, statistics and explanations
* Students should demonstrate an ability to use intermediate-level vocabulary withfewererrors than level two
* Students should demonstrate an ability to employ a range of sentence structures using simple, compound and complex grammatical structures with fewer errors than level two
* Students should demonstrate an ability to write with limited errors in spelling and mechanics than found in level two
* Students should demonstrate an ability to produce written responses to non-authentic texts at a developing-academic-level
* Students should demonstrate an ability to paraphrase and summarize at a developing academic-level and have an understanding of how to avoid plagiarism

**Required Texts and Materials:**

* Folse, K., Clabeaux, D., & Solomon, E. (2015). *Great Writing 3: From Great Paragraphs to Great Essays*, *3rd Ed.* National Geographic Learning/Cengage Learning: Boston, MA
* 3-ring binder, 8½” x 11½” paper, and pen/pencil

**Class Policies**:

**Make-up/Late Work:** Attendance is very important. In American classrooms, students are expected and required to attend their classes. Excessive absences are considered a sign that a student is irresponsible and disrespectful.

When you are absent, it is your responsibility to arrive at the following class prepared for that day’s class. This means that *you* will need to e-mail your teacher or contact a classmate to find out what you need to do in order to be prepared for the next class.

If you are absent on the day that an assignment is due or the day of a quiz/test, you must discuss the situation with your teacher. Your teacher is not obligated to allow you to turn in an assignment late or allow you to take a make-up quiz/exam. Therefore, *it is possible* that you will receive a 0 on that assignment/quiz/exam. **Your teacher’s decision is the final decision in this matter**. ☺

***ERLI Attendance Policy:***When students demonstrate a pattern of absenteeism, or are failing to show progress in their courses, they run the risk of early dismissal from the program.

**Significant Dates to Remember:** NO CLASS — May 30 (Memorial Day), July 4 (Independence Day); Final Exams – August 8 (Reading & Writing), August 9 (Listening/Speaking & Grammar)

**Grading Scale:**

**How final grade is calculated:**

1. Assignments 85%
2. Final Essay 15%

 A: 90% - 100%

 B: 80% - 89%

 C: 70% - 79%

 D: 65% - 69% (Must repeat the course)

 ***Students must earn a minimum of a 70% in order to pass any ERLI course.***

***This syllabus is tentative and subject to change.***